

**PROPOSAL FORM**  
(Submit in Duplicate)

To: Secretary of the School Board:

Having carefully examined the Instructions to Bidders, the Specifications and Drawings, including Addendum No. \_\_\_\_\_, all entitled, "Mechanical Updates and Related Work at Hollywood Elementary School, 1008 Riverview Ave., Monroe, MI. 48162, for Monroe Public Schools, 1275 North Macomb Street, Monroe, MI. 48162, Architect File #26110", as well as the premises and the conditions affecting the work, the undersigned agrees to furnish all labor and materials to perform the work, including All Trades, and agrees to accept in payment therefore, the sum of:

**PROPOSAL A** (Base Bid)

\_\_\_\_\_ Dollars

(\$ \_\_\_\_\_)

**ALTERNATE #1** (ADD) - Installation of Gas Fired Domestic Water Heaters at Both Hollywood Elementary School and Orchard Center High School

\_\_\_\_\_ Dollars

(\$ \_\_\_\_\_)

**BOILER MANUFACTURER** – List Manufacturer of Boiler that will be provided as part of the Base Bid for Both Schools.

\_\_\_\_\_

The following form of bid guarantee, as indicated below, is herewith enclosed, representing 5% of the amount of the Total Bid, including Alternates, payable to the Owner:

Certified Check \_\_\_\_\_ Bid Bond \_\_\_\_\_

It is agreed that this bid may not be withdrawn for a period of 60 days. The Owner reserves the right to waive any irregularities, reject any or all bids or accept the bid that in the opinion of the Owner will serve the best interest of the Owner.

Guaranteed Maximum percentage of mark-up values on change orders including Overhead, profit, bond, insurance, wage rates, and equipment rates for BOTH prime contractors and subcontractors will not more than \_\_\_\_\_%.

The undersigned agrees, if awarded the contract, to commence construction immediately and to complete work as noted in Division #1. (Notes: See Supplemental and Special conditions for Liquidated Damages and Instructions to Bidders for Architect's Inspections and Additional Services.)

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**SUB-CONTRACTORS** - The undersigned submits for your approval herewith as a condition of being awarded the contract, the **separately attached list** of Contractors to whom it is proposed to let portions of this work, agreeing in every way to be responsible for the work, materials, equipment and supplies furnished by each and all of them. **A tentative list shall be submitted with bid and confirmed/verified no later than 24 hours after bid opening.**

**SUBSTITUTIONS** - The following is a list of manufacturers or trade names of substitute materials and equipment, which the undersigned submit for consideration, guaranteeing the same to conform to exact requirements of the specifications. The additions, deductions or no-charge figures indicated are separate from and not part of the proposal. **A tentative list shall be submitted with bid and confirmed/verified no later than 24 hours after bid opening.**

Item	Substitute Mfr./Trade Name	Add	Deduct	No Charge
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**FAMILIAL DISCLOSURE** – As required by the State of Michigan, and included as part of this proposal, shall be an Affidavit for Statement Regarding Familial Relationship, completely filled out and signed.

**IRAN ECONOMIC SANCTIONS ACT COMPLIANCE** - As required by the State of Michigan, and included as part of this proposal, shall be an Affidavit of Compliance of the Iran Economic Sanctions Act, Michigan Public Act No. 515 of 2012, completely filled out and signed.

**BIDDER'S COMPLIANCE ASSURANCE**- Sign in the space provided below to confirm that you have read, understand, and will comply with the requirements as stated in this project manual, including, but not limited to the sections dealing with the following: (1) criminal/security checks/records and, (2) Qualification of Bidders.

(PLEASE PRINT OR TYPE)

Date _____	Firm _____
Address _____	By _____
_____	Signature _____
Phone _____	Title _____
Email _____	Fed. Tax ID _____

STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF \_\_\_\_\_

(insert name of affiant)

STATE OF \_\_\_\_\_) SS:

COUNTY OF \_\_\_\_\_)

\_\_\_\_\_ makes this Affidavit under oath and states as follows:

(insert name of affiant)

- 1. I am a/the: [checkbox] President [checkbox] Vice-President [checkbox] Chief Executive Officer [checkbox] Member [checkbox] Partner [checkbox] Owner [checkbox] Other (please specify) \_\_\_\_\_

of \_\_\_\_\_, a bidder on a construction project for (insert name of contractor)

Monroe Public Schools that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

- 2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.
4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

\_\_\_\_\_ (signature of affiant)

Dated: \_\_\_\_\_

Subscribed and sworn before me in \_\_\_\_\_ County,

\_\_\_\_\_, on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_. (state)

\_\_\_\_\_ (signature)

\_\_\_\_\_ (printed)

Notary public, State of \_\_\_\_\_, County of \_\_\_\_\_

My Commission expires on \_\_\_\_\_

Acting in the County of \_\_\_\_\_

**AFFIDAVIT OF COMPLIANCE**  
**IRAN ECONOMIC SANCTIONS ACT**

Michigan Public Act No. 517 of 2012

**AFFIDAVIT OF \_\_\_\_\_**  
(insert name of affiant)

STATE OF \_\_\_\_\_ ) SS:

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ makes this Affidavit under oath and states as follows:  
(insert name of affiant)

1. I am a/the:
- President
  - Vice-President
  - Chief Executive Officer
  - Member
  - Partner
  - Owner
  - Other (please specify) \_\_\_\_\_

of \_\_\_\_\_, a bidder on a construction project for  
(insert name of contractor)  
Monroe Public Schools that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

2. I personally certify, represent and warrant that the Bidder (including its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Bidder is awarded a Contract as a result of the aforementioned Advertisement for Bids, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person as that term is defined in Section 2(f) of the "Act" who is found to have submitted false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater plus the cost of the Owner's investigation, and reasonable Attorney fees in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation to Bid or submit a proposal as to any Request for Proposals for a period of three (3) years from the date that it is determined that the person has submitted the false certification.

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.
4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

\_\_\_\_\_  
(signature of affiant)

Dated: \_\_\_\_\_

Subscribed and sworn before me in \_\_\_\_\_ County,  
\_\_\_\_\_, on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(insert state)

\_\_\_\_\_ (signature)

\_\_\_\_\_ (printed)

Notary public, State of \_\_\_\_\_, County of \_\_\_\_\_

My Commission expires on \_\_\_\_\_

Acting in the County of \_\_\_\_\_