2025-26 Calendar

12-Month Clerical

Total Paid Days	261
8-hour work days	197
7-hour work days	52
8-hour holidays	12
Total Hours*	2036

*Note some buildings work 4 days during summer months; summer work hours are 8.75 hrs/day for those buildings.

*2036.5 total

July '25

S	M	T	W	T	F	S
		1	2	~~3~~	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Paid Days	0
July 3 - Holiday	1
7 hour days (or 8.75*4 days - 16)	22
7/1-2 = 9 hr day for 4 day work week	

August '25

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Paid Days	15
August 1-8 are 7-hour work days	6

September '25

S	M	T	W	T	F	S
	~~1~~	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Paid Days	21
September 1 - Holiday	1

October '25

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Paid Days	23

November '25

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	~~27~~	~~28~~	29
30						

Paid Days	18
November 27, 28 - Holidays	2

December '25

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	~~24~~	~~25~~	~~26~~	27
28	29	30	~~31~~			

Paid Days	15
December 24, 25, 26, 31 - Holidays	4
December 22, 23, 29, 30 - 7 hr work days	4

January '26

S	M	T	W	T	F	S
				~~1~~	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	~~19~~	20	21	22	23	24
25	26	27	28	29	30	31

Paid Days	19
January 1, 19 - Holidays	2
January 2 - 7 hour work day	1

February '26

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Paid Days	18
February 13, 16 - 7 hour work days	2

March '26

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Paid Days	20
March 30, 31 - 7 hour work days	2

April '26

S	M	T	W	T	F	S
			1	2	~~3~~	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Paid Days	18
April 3 - Holiday	1
April 1, 2, 6 - 7 hour work days	3

May '26

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	~~25~~	26	27	28	29	30
31						

Paid Days	20
May 25 - Holiday	1

June '26

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Paid Days	10
June 15-30 = 7 hour work days w/Fridays	12
June 22-30 = 8.75 hr work days w/o Fridays (6 days)	